

Describe what you have observed in the yard before requesting a particular solution. A record of where and when something happens gives a landscape conversation a clearer starting point than a guessed diagnosis.

Write what happened

Identify the area and the conditions under which you noticed the concern. Explain how it affects use of the space. Include photographs where they help. Keep statements about appearance or access separate from conclusions about soil, drainage or construction that have not been assessed.

Identify the unknowns

Write the questions that remain unanswered. Ask what information or assessment would be needed before an approach could be proposed. If more than one part of the property is involved, explain the relationship as you have observed it without deciding in advance that one feature caused another.

Review the proposed response

Ask how the proposal addresses the concern you described and what assumptions it relies on. Keep any further checks visible in the written scope. If the approach changes after assessment, record the reason so that the final proposal can be understood alongside the original observation.

R & G Almanza Landscape Inc provides landscaping and landscape design services.

Keep the next decision clear

Keep the practical arrangements close to the design notes. Access, retained [yard design guidance](#) features and later care can affect how the proposal is understood, even when they do not form its main illustration.